

ALASKA OPERATING ENGINEERS/EMPLOYERS TRAINING TRUST TRAINING ELIGIBILITY POLICY

Eligible members will be able to register for two skill upgrade classes per year. Some of the classes offered have pre-requisites that must be met before you are able to register for the class. If you select a class that has a pre-requisite, you will be contacted by a member of the Training Trust staff to verify you meet the pre-requisite requirements.

The schedule is released every year at the same time, the next business day following August 15th.

Verification for Equipment Training and Classroom Certifications

The Training staff shall check hours for each individual that requests training and/or an upgrade class. Hours verified at the time of registration shall determine eligibility for that Training year. Reminder: all wait/hold lists are cleared in June prior to the new schedule that is released the next business day that follows August 15th.

1. Must be a member in good standing. Good standing is defined in the Union Bylaws and Constitution. Member must prove to the Training Trust via dues card and registration slip.
2. Member must be currently working out of the Local 302 in Alaska or registered for work on at least one Local 302 out of work list in Alaska.
3. The member must have paid into the Alaska Training Trust at least **500** hours in the last **(1)** calendar year, or a letter from their current contractor, to take equipment training.
4. All **travelers** from any IUOE local outside of local 302 Alaska must provide proof of good standing in their home local, have paid into the Alaska Training Trust, **500** hours in the last **(1)** calendar year and may only qualify for health and safety classes. Travelers will be considered for available skills upgrade classes with a verified written request to the Administrator from a current 302 Alaska signatory employer.

For TRAVELERS: All rules above apply except the traveler must provide proof of good standing in their union.

The following items are the exception:

Dispatcher's Request

Dispatch Pending:

If a dispatcher reaches a member in good standing without the minimum **500** training hours on an **open call**, who only needs a: NSTC, MSHA, OSHA 10, HAZMAT, or 1ST AID/CPR, the dispatcher may write a request with a copy of the dispatch to the Trust. Those individuals will be allowed to get their necessary card to go to work. If the call is retracted, so is training.

In the case where a dispatcher reaches someone who needs a classroom attainable card outside of the Trust's normal scope of training or training normally offered where there is a registration or class fee involved, that cost is borne by the individual, not the Trust. Upon successful completion, a non-standard training request may be completed and submitted for Administrator review and possible reimbursement.

This will only apply for classes currently scheduled. The Trust will not create classes on a per person basis. Those individuals will be required to find an outside source for training and bear the financial burden without assistance from the Trust.

Members in good standing without the minimum **500** training hours will be allowed to attend Safety and Health classes for a fee of \$50 per class.

Contractor Request – Remote Work

Upon written request, the Trust will provide training to individuals who have already been selected for employment on a rural job. The hourly requirement shall be waived to accommodate this and be utilized as outreach training. The cost for such training of individuals with no hours or in remote areas shall be divided between the Trust and the Contractor.

All classes are filled on a first registered basis and that shall apply to this condition as well.

Field Supervisors

Field supervisors that are not in the bargaining unit will be allowed to attend Safety and Health classes (only), with their crew, for a fee of \$50 per class, per person. As long as this does not bump an eligible member with hours and in good standing.

Business Manager / District Representatives Request

All requests by the Business manager or District Representative to the Training Trust for individual member training may be honored provided there is space available. Request shall be in writing and addressed to the Trust Administrator. The member must be deemed in good standing and either currently employed or registered on the out of work list in his/her area.

A member in good standing without the required hours will be allowed to attend Safety and Health classes for a fee of \$50, per class

Retirees - NEW

If a Retiree has paid **any** hours into training within 2 calendar years prior to the class date, they are eligible for Health and Safety training only. Exceptions will be considered with a written request to the Administrator from the District Representative.

Training for Members on Workers Compensation

Any 302-member injured on the job that follows the procedures of the hall, upon receipt of a complete work release will be allowed to train for up to 1 year from the date of the work release regardless of hours. The individual must stay registered and be a member in good standing with the union at the time of training.

Staff Training

Any Local 302 Union Staff person, that is a member in good standing with Local 302, or Training Trust Staff member that is in good standing with Local 302 shall be eligible for all training during employment and up to 2 years immediately following their termination date.